  

**Pan Africa Youth Leadership Program**

Adult Mentor Application

**Program Description**: The Pan Africa Youth Leadership Program (PAYLP) is a four-week virtual exchange for high school students and adult mentors. The primary program themes are civic education, community service, entrepreneurship, and youth leadership development. Through a virtual platform, participants will directly engage with U.S. host communities to take part in leadership and civic education workshops, visit U.S. community organizations, explore project planning and development, and participate in cultural and community building activities. The program will bring participants together virtually for live synchronous sessions two days a week. Participants will complete asynchronous content and activities independently in between synchronous sessions. Assistance with internet access and devices required to participate in the program is available.

**Eligibility requirements:**

* Be a citizen or legal resident living in [Country] (applicants with dual U.S. citizenship are not eligible for PAYLP);
* Be teachers, trainers, and/or community leaders who work with youth and have a demonstrated interest in assisting youth to become productive and responsible members of society;
* Have proficiency in English.
* Demonstrate positive leadership and service, and exhibit a high level of open-mindedness, flexibility, and interpersonal skills;
* Work cooperatively in a team setting and appreciate the opinions of others;
* Willing to take on the dual role of mentor as well as exchange participant; and
* Commit to the continued mentorship of the youth participants for follow-on activities.

We encourage people with disabilities and from other diverse backgrounds to apply. Opportunities are open to people regardless of their race, color, national origin, sex, religion, socioeconomic status, disability, sexual orientation, or gender identity.

**Application Deadline:** [Month, Day, Year]

**Applications should be submitted to:** [Contact Information]

**Questions should be addressed to:** [Contact Information]

 **Instructions for completing this application:** Fill out the application and answer all questions carefully and completely. The information you provide on this application will provide the basis for selecting participants for this program. Semi-finalists will be contacted for an [in-person or telephone] interview.

**There is no application fee and no fee to participate in the program.**

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***Adult Mentor Application***

**PERSONAL INFORMATION**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last (Family) First Middle

Current Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Mailing Address (if different you’re your current address):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, Postal Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mobile Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth (mm/dd/yyyy) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Age at the time of application:\_\_\_\_\_\_\_\_\_\_\_

City and Country of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Country of Citizenship or Permanent Legal Residence\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have dual citizenship? [ ] Yes [ ] No

If yes, indicate countries where you are a dual citizen:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender: [ ] Male [ ] Female [ ] Other/Prefer to Self-Describe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever participated in an exchange program sponsored by the U.S. Department of State?[ ] Yes [ ] No

If yes, provide the name of the program and date you participated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**ACCOMMODATIONS**

*It is the goal of the Pan Africa Youth Leadership program and its partners to ensure the full and equal participation of everybody regardless of gender, race, sexual preference, disability, or otherwise. It is our policy to make necessary, reasonable accommodations to ensure that our programs are accessible.*

Would you require a reasonable accommodation, as a result of a physical or mental impairment, to enable you to access the full benefit of this program? [ ] Yes [ ] No

If yes, use this space below to describe accommodations that could support you on program:

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**LANGUAGE**

What is your native (maternal) language? If you are bilingual, please list both of your native/maternal languages\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROFESSIONAL INFORMATION, EDUCATION, AND LEADERSHIP**

*Please include a summarized resume/curriculum vitae no more than one page long with your application submission.*

 **Occupation: Please circle your current line of work.**

Art Finance

Development Health Care

Education Media

Energy Sales and Marketing

Engineering Technology

Other (please write in)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Professional Information**

Name of Current Employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Job Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ How long at this job: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor’s Name and Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor’s Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Education**

Highest Degree/Diploma earned: When (month/year) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School/Institution name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location (town/city) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Leadership**

*Please respond to the following prompts with as much detail as possible.*

Leadership and Community Service: How does your work experience or volunteer activities demonstrate your leadership ability and commitment to service in your community?

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Youth Work Experience: Please list all activities you currently participate in, volunteer with, or for which you serve as an advisor/mentor to youth or young adults (e.g. school clubs, sports teams, youth organizations, community service activities, leisure time activities). Please briefly describe the activity, your role, and length of involvement.

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**SHORT ESSAYS:** *Please respond to the following short essay questions in one paragraph*

Adult mentors provide leadership, mentorship, and project management support during the cultural exchange. Please describe what motivates you to apply to this program and how this exchange will benefit your work with youth or young adults in your community?

What do you find to be the most challenging thing about working with youth, and how have you dealt with it?

**PARTICIPANT AGREEMENT**

By signing below, I verify that all the information in this application is true. I agree that if chosen to participate, I will participate in ALL program activities including follow-on activities.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature Date

**REFERENCE FOR THE PAN AFRICA YOUTH LEADERSHIP PROGRAM:**

**Applicant Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For the Applicant:** Please submit [one/two] references with your application. The forms should be from a supervisor, professor, or other professional colleague outside your family who knows you well. The form [does / not ] need to be in English. You may submit this form in paper with your application OR your reference can return the signed and completed form to [CONTACT INFORMATION].

**For the Reference:** The person named above is applying to take part in the Pan Africa Youth Leadership Program, a four-week virtual exchange program with the United States for students and teachers or community leaders. The selected participants will be assuming a leadership role in a challenging academic environment and intensive leadership training for youth participants. To succeed, the participants must be highly motivated, demonstrate leadership abilities, and be able to adjust to working with people of different social and cultural backgrounds. We value your honest assessment of the applicant in helping us select the most appropriate participants. If you would like to add additional comments, we encourage you to do so. Your answers will remain confidential.

Please indicate your opinion of this applicant’s ability to meet the challenges of this program

\_\_\_\_\_ I strongly recommend this applicant

\_\_\_\_\_ I recommend this applicant

\_\_\_\_\_ I have minor reservations about recommending this applicant

\_\_\_\_\_ I have major reservations about recommending this applicant

\_\_\_\_\_ I do not recommend this applicant

How long, and in what context or capacity, have you known this applicant?

What are the applicant’s strengths?

What are the professional or personal areas in which this applicant needs improvement?

Please describe the applicant’s behavior with respect to youth, peer relationships, responsibility, and work activities.

Do you think the applicant would adapt well to unfamiliar environments and new situations? Why or why not?

Name and title (printed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_